

Transcript Release

This on-line version of the College Transcript Release Form must be complete and may be *faxed, mailed, or hand delivered* to Student Services. (During registration, please expect a brief delay in processing.)

1. **Fill out the required areas marked with an ***
2. **Print and sign. The form must be signed.**
3. **You must also attach a copy of your driver's license - NO EXCEPTIONS**
4. **There is no charge for transcripts.**

The fax number is:

The mailing address is:

Date Please mail student copy Yes No Fax Only: Yes No Fax Number

*Campus Attended: Virtual Dupont Other

*Dates Attended:

Name Under Which You Attended

*First Name *Last Name

Address

City State Zip

E-mail Address Current Phone Number

*Date of Birth ID Graduation Date

If transcript is to be mailed, you MUST enter the complete address. If the transcript is to be faxed, you MUST provide the fax number.

I hereby authorize Kentucky Technical University ***to release*** _____ ***copy(ies) of my official transcript:***

*College/Other

*Address *Department

*City *State *Zip Code

***STUDENT SIGNATURE**

THIS REQUEST WILL NOT BE PROCESSED WITHOUT YOUR SIGNATURE